

Information regarding your CES visit

The following note is intended primarily for individuals who have been invited to visit CES to provide some guidance regarding what your visit to CES may entail. Information which we require from you is *italicised*.

Accommodation

CES visitors stay in an apartment at the University's guesthouse, the IBZ (Amalienstr. 38), which is located near CES, <http://www.ibz-muenchen.de/e/main.htm>.

CES Graduate lecture series

You are encouraged, though not obliged, to give a 3-part lecture for graduate students on a topic in your area of expertise. Visitors who choose to hold this lecture series will receive a modest honorarium of €100 per lecture (or a total of €300.) Each lecture lasts 90 minutes and has, on average, 12 participants, most of whom are doctoral students. A typical student has 5 years of training in economics, or the equivalent of an M.A. in economics. A firm grasp of at least intermediate micro and macro can be expected of the students, but visitors are encouraged to concentrate on intuition rather than technique. If you wish to offer a 3-part lecture series, we request that you inform us of the overall *lecture title* as soon as possible. In addition, please send us the following material at least 3 weeks before your arrival:

Subtitles for each of the lectures

A reading list

A brief course outline (6-10 lines)

Seminar attendance

You are requested to attend the CESifo Group Seminar, held between 12:00-13:00 on Mondays, in which doctoral students and assistant professors at CES present their work in progress.

Faculty Seminars

You are also encouraged to attend the Faculty Research Seminar, held on Monday afternoons (15:15-16:45), and the Hans-Moeller-Seminar, held at 16:30-18:00 on Tuesday afternoons. The former features both internal faculty and external speakers, whereas the latter features exclusively external speakers. CES guests are often invited by the organiser of the Hans-Moeller-Seminar to give a talk there.

CESifo Bulletin

We like to introduce our guests via the CESifo Bulletin, a quarterly newsletter circulated to a large audience worldwide. For this purpose, we require a layman's *summary of the research and teaching* you plan to do while at CES, as well as a *photograph* of yourself (electronic version with a resolution of at least 300dpi.) The bulletin at our website www.cesifo-group.de gives you an idea of the type of summary we have in mind. We would appreciate receiving this material at your earliest convenience.